

# Minutes

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<b>Meeting Name</b>	DCP 137 Working Group
<b>Meeting Number</b>	11
<b>Date</b>	Wednesday, 28 May 2014
<b>Time</b>	14:00
<b>Location</b>	Web-conference

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<b>Attendee</b>	<b>Company</b>
Oliver Day [OD] (Chair)	UKPN
Andrew Pace [AP]	ENWL
Gary Holmes [GH]	Northern Powergrid
Kathryn Evans [KE]	SP Distribution
Stacey Feldmann [SF]	Ofgem
Rosalind Timperley [RT] (Secretariat)	ElectraLink

## 1 ADMINISTRATION

- 1.1 Apologies were received from Richard Ellis (WPD), Pat Wormald (Northern Powergrid) and Steven Inglis (Northern Powergrid).
- 1.2 The minutes of the last meeting were approved with amendment.
- 1.3 The group reviewed the open actions. Updates on all actions are set out in Appendix A.

## 2 COMPETITION LAW DOS AND DON'TS

- 2.1 All members present agreed to act in accordance with the DCUSA Charging Methodology Competition Law Dos and Don'ts.

## 3 REVIEW OF DRAFT DCP 137 CONSULTATION TWO

- 3.1 The Working Group walked through the latest version of the draft consultation document and agreed amendments to it. The consultation document, as agreed at the meeting, is provided as Attachment 1.
- 3.2 Whilst walking through the document the following actions were taken:
  - ElectraLink to highlight to DNOs that where data is missing from the tables in section 5 and section 6 of the consultation document it will be marked as “data not provided” when the consultation is issued.

**Action 11/01: ElectraLink****4 WORK PLAN**

4.1 The next steps were agreed as follows:

- ElectraLink to tidy up the consultation document and issue it to the Working Group for review
- Working Group members to provide final comments by 30 May 2014
- Consultation document to be issued on 2 June to DCUSA Parties, the DCMF distribution list and other interested parties; with responses requested by 30 June 2014
- Working Group to meet on 4 July 2014 to review consultation responses

**5 ANY OTHER BUSINESS**

5.1 No other items of business were raised.

**6 DATE/LOCATION OF NEXT MEETING**

6.1 The next meeting is scheduled for 10am on 4 July 2014 via web-conference.

**7 ATTACHMENTS**

- Attachment 1 – Draft Consultation Two

**APPENDIX A: SUMMARY OF ACTIONS****NEW AND OPEN ACTIONS**

<b>Action Ref.</b>	<b>Action</b>	<b>Owner</b>	<b>Update</b>
05/02	Review the LC14 statement prior to the DCP 137 implementation date with a view to adding in information on when a substation is expected to become generation dominated.	All	Ongoing – could be captured within the LC14 review following approval of the CP
10/03	Review the values in the tables in section 5.7 and 6.2 of the consultation document and confirm that they are correct. Also, an explanation should be added below the table in section 6.2 if there are any unusual or unexpected results.	DNOs	28/5/14 – to be finalised during meeting. If DNOs have not responded by the time the consultation is issued then may need to put a note saying “information not provided”
11/01	Highlight to DNOs that where data is missing from the tables in section 5 and section 6 of the consultation document it will be marked as “data not provided” when the consultation is issued.	ElectraLink	

**ACTIONS AGREED CLOSED AT THE MEETING**

<b>Action Ref.</b>	<b>Action</b>	<b>Owner</b>	<b>Update</b>
09/04	Add explanatory text below the table in section 5.2 of the consultation document (Impact Assessment table) to explain any unusual/unexpected results.	DNOs	Closed
10/01	Review the consultation questions and consider what	All	Closed

	questions should be asked		
10/02	Provide a copy of the Ofgem document referenced in 2.5 of the consultation document to Stacey Feldmann	OD	Closed
10/04	Review the DCP 137 legal text to ensure that it is against the latest version of the DCUSA document.	Electralink	Closed